



**FUND FOR WOMEN’S PROPERTY AND INHERITANCE RIGHTS IN THE CONTEXT OF
HIV/AIDS**

CALL FOR PROPOSALS 2010 – OUDGET TEMPLATE

Project Title:

Applicant Organization:

General Category of Expenditures	Amount Requested from WPIR-HIV Fund	Contributions and/or other sources of funds from applicant	Total Cost
PERSONNEL (SALARIES)			
TRAVEL			
CONTRACTUAL SERVICES			
TRAININGS & WORKSHOPS			
MEETINGS & SEMINARS			
PROJECT EQUIPMENT			
OUTREACH			
MONITORING (including baseline collection, other)			
MISCELLANEOUS			
OTHER (please specify)			
TOTAL			

Budget Notes/Explanations:

1) Personnel: Please include all professional project personnel, administrative personnel and/or other staff costs. Personnel costs for managing the project should not exceed 20% of the total budget. This does not include costs related to technical assistance which can be budgeted under contractual services.

2) Travel: Travel and per diem (meals and accommodation) for project management team. Note: participants traveling to workshops, training courses should not be listed here but included under workshop category.

3) Contractual services: this includes commercial services (translators, consultants, providers).

4) Trainings & Workshops: this line item includes rental of premises, refreshments, banners, public address systems, interpretation, travel, hotels and meals (per diem), as well as resources (human resources)

5) Meetings & Seminars: this line item includes rental of premises, refreshments, banners, public address systems, interpretation, travel, hotels and meals (per diem), as well as resources (human resources)

6) Project Equipment: IT equipment, project support equipment

7) Outreach: publications, pamphlets, brochures, print material, websites, etc.

8) Monitoring (including baseline): Projects should ensure that 3-5% of the total budget is allocated to ongoing monitoring implementation and progress of project, as well as for baseline and end line studies.

9) Miscellaneous: Stationery, communications, postage, courier plus fuel, utilities, etc. Please limit this line item to 1-2% of the total budget.

10) Other: Applicant must specify what this budget category includes.

Successful applicants will be expected to submit a detailed budget at the time of the signing of a grant agreement with UNIFEM (now part of UN Women).