

Director-General The West Africa Institute (WAI)

Vacancy Announcement

The West Africa Institute for International Research on Regional Integration and Social Transformations, which will be based in Praia, Republic of Cape Verde, seeks qualified candidates for the position of Director-General.

The Institute is an international centre under the auspices of UNESCO. It is an independent institute which will be established in September 2010. It is intended to act as a think tank, conduct international research on regional integration in West Africa, organize dialogues, undertake trainings, and act as an observatory of policies implementations in the different states of the sub-region. Its founding partners are the Republic of Cape Verde, UNESCO, ECOWAS, UEMOA and Ecobank. UNDP is advertising on behalf of IAO.

Main responsibilities: Reporting to the Governing Board, the incumbent shall provide intellectual leadership and strategic and administrative guidance to the Institute, by planning, developing and implementing programme activities related to research on regional integration processes in West Africa. In particular, the Director-General will be specifically required to perform the following duties:

- Direct the work of the Institute in conformity with the programmes and regulations established by the Governing Board
- Develop and strengthen multidisciplinary research networks among academics and researchers working on various aspects of regional integration processes in West Africa
- Promote regional multi-stakeholders dialogues on regional integration
- Propose the work plan and budget of the Institute to be submitted to the Governing Board for its approval
- Prepare the provisional agenda for sessions of the Governing Board, submitting to it any other proposal for the administration of the Institute
- Prepare reports on the Institute's activities to be periodically submitted to the Governing Board
- Act as a liaison between the Institute and its main partners
- Develop and maintain relationships between the Institute and external partners, including funding agencies
- Represent the Institute in law and all civil acts

Qualifications: Candidates for this position must possess the following qualifications

- Advanced university degree in any core economic or social science discipline, including political science, history, international relations, sociology, etc.
- Extensive research and publication profile in referred social science journals and monographs, with research focus on regional integration in West Africa
- Experience in leading and coordinating research teams
- Familiarity with regional integration processes and institutions in West Africa, in particular, and Africa in general
- Ability to lead the translation of data from empirical research into specific policy briefs and recommendations on various dimensions of regional integration
- Minimum of 15 years experience in research institutions, universities, and think tanks
- Excellent drafting and reporting skills
- Experience in management and financial administration
- Excellent knowledge of 2 of the 3 working languages of the sub-region
- Ability to represent the Institute at the highest levels internationally and nationally

Conditions of employment:

The post is at grade D-2 common to the United Nations system, with a salary composed of base salary and post adjustment, which, at the present dollar exchange rate, totals approximately US \$178,448 (with dependants) or \$163,937 (without dependants) per annum, exempt from taxation.

In addition, an attractive benefits package will be offered, including 30 days' annual vacation, home travel and education grant for dependent children, pension plan and medical insurance.

The candidate must be a national from the sub-region, including the diaspora.

Women candidates are strongly encouraged to apply.

How to apply: Qualified candidates are invited to send their CVs, a motivation letter and list of three references to Mr. Octavio Silva, Operations Manager e-mail address: octavio.silva@cv.jo.un.org. Deadline: 3rd September 2010

Website: www.ungm.org
<http://www.un.cv/anuncios.php>